NOTICE

TO: All Residents

FROM: Management

RE: COVID-19

Dear Residents:

As many of you likely know, the Center for Disease Control and Prevention (“CDC”) has recommended the implementation of social distancing and that employees work remotely when possible in order to stop the spread of the novel Coronavirus. We greatly value the health and safety of our residents and employees. Accordingly, throughout this time, we are encouraging you to **CALL** or **EMAIL** the office if you have any apartment-related questions or concerns, rather than physically come to the office. You may visit the office in the event of an emergency, but at this time, please strive to use alternative means of communication to express any questions or concerns if at all possible.

We also encourage you to use healthy practices and other forms of social distancing in general in accordance with the CDC’s recommendations. For instance, wash your hands regularly, do not leave your home if you feel ill, limit your interactions with larger groups of people, and clean and disinfect frequently touched surfaces. If you or someone you know begins showing signs of or tests positive for Coronavirus, please alert Management so that we can begin implementing steps to keep other residents healthy.

Additionally, during this time, Management and maintenance personnel will routinely disinfect all common areas on premises. However, management reserves the right to close common areas if an elevated risk of transmission arises.

Again, if you have any questions, please **CALL** or **EMAIL** the office. And please engage in safe practices and stay healthy!

Sincerely,

Management