**APARTMENT COMPLEX**

Address

City/State/Zip

Phone Number

DATE

***VIA HAND DELIVERY***

***AND U.S. MAIL***

TENANT NAME

ADDRESS

APARTMENT

CITY, STATE, ZIP

 ***Re: Supplemental Notice of Termination of Lease***

Dear **TENANT:**

 On \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2020, a 30-day notice of termination of lease was issued to you for conduct that would provide a basis for the termination of your lease agreement, namely, nonpayment of rent.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Apartments has received payment for your past due rent through July 31, 2020. However, you have failed to pay rent for August 2020 and currently owe $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for August rent and late fees.

 If the amount of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is not paid on or before \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, please be advised that your lease will terminate on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the date set forth in the thirty-day notice sent to you on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2020.

 This letter shall serve as a *Supplemental* basis for the termination of your lease. You have the right to discuss this Notice with management and the right to defend against eviction proceedings in Court. All payments of rents made after the date of this letter are accepted only with a full reservation of the landlord’s rights to proceed hereunder.

 Should you have any questions, please contact the undersigned.

 Sincerely,

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Manager

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Apartments